

All Saints First School
PTA (FOAL) AGM MEETING
22 SEPTEMBER, 7.30
ALL Saints First School

Present:

Antony Whomersley (Chair)	AW
Liz Bean (secretary)	LB
Ellen Layton (Treasurer)	EL
Claire Barker (Vice Chair)	CB
Jo Goodwin	JG
Sally Emery	SE
Laura Mcutcheon	LM
Rebecca Walker	RW
Emma Manby	EM
Linda Thompson	LT

Apologies:

Sam Martin	SM
Emma Hunter	EH
Kate Cunningham	KC
Aisling Grant	AG
Shirley Swift	SW
Fiona Pegg	FW
Debbie Andrews	DA
Alison Cope	AC

Topic	Discussion	Action / date
<p>Chairmans Report</p>	<p><u>Chairman's Comments</u></p> <p>Reflecting on my first year, I would like to start by offering my thanks to all those who have helped during the year, and in particular to the other members of the committee for their time and dedication in supporting the achievements of the Foal PTA. Our success is a team effort.</p> <p>Whilst I initially felt there was a strong core of people, there were a number of outgoing committee members that had served for a long period and had taken charge of main events. Losing such experience can often be an issue.</p> <p>Myself and Carolin Zeller as Deputy Chair, were newly elected into key positions. Ellen Layton and Liz Bean were terrific support as Treasurer and secretary.</p> <p>When being 'recruited' by Mrs Andrew it was primarily on the need to help make the transition from a PTA to a Friends of Association and to ensure that we were compliant in aspects of process and protocol. Ellen did an amazing job with the charities commission, we redrafted the constitutional guide and by Christmas my work was done. Or so I thought.... Little did I expect at the outset to be selling sweets at a school disco, cooking burgers at sports day and mixing cocktails dressed in Hawaiian shirt and shorts. It's never dull on the PTA.</p> <p>We have had a successful year in meeting the objectives of the Foal PTA. At the start the aim was;</p> <ul style="list-style-type: none"> • Fund raising and in particular to enhance the learning environment and classrooms. • Build a stronger school community through social and fund raising events • To tailor the events more specifically towards the children <p>Our income</p> <p>Ellen Layton provided a breakdown on key events and income generated in the financial report. We are in a healthy position but also have to recognise that parent numbers are changing and I</p>	<p>Noted</p>

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	<p>am conscious that we ask a lot both as FOAL and also school itself for parent contributions. Finding ways to drive income as FOAL is increasingly challenging.</p> <p>I must extend a thank you to all those who have assisted our income generation in the last year, by giving time, attending events, manning stalls and baking cakes. Participation by an increased number of parents has helped us deliver exceptional events such as Christmas and summer fairs.</p> <p>On Giving to school We have been pleased to assist the school in a number of areas: FOAL continue to support costs for coach hire, external trips to museums, latches wood, simple stationary items via the advent calendar and also to pay for repairs to Playdale. Please see the financial report for a comprehensive breakdown of support.</p> <p>We will agree a focus for our fund raising for the forthcoming year with the School, allowing us to continue making a difference to the learning environment, and having a tangible goal to publicise to all parents.</p> <p>Events and fund raising in the last 12 months The events run during the year were largely following the pattern of previous years. These included a children’s Christmas fair with record attendance making over £650 profit alone. Lead by a great team and some terrific donations to the raffle.</p> <p>Summer fair was also a huge success and I am really pleased we changed the focus to kids activities at both these events.</p> <p>Cake raffle is well subscribed already and thanks to Liz for securing enough volunteers to bake or buy.</p> <p>But what I liked most was seeing the faces at the discos, fairs, sports days. It is only a short time to be a child so judge your success not only what these events make financially, but what the children take away from them.</p> <p>We will spend a short time reviewing what events the school community would like us to put on and tonight we will book a meeting date to start our calendar of events. (3rd October)</p>	

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	<p>I want to aim for even greater participation across all year groups so will be seeking a lead for communications as we go forward.</p> <p>Also I would like to have nominated year group committee members to help us deliver the message to everyone in school.</p> <p>So what are our plans for the next year?</p> <p>As a committee we will continue to evolve how we operate, and alongside our regular activities, have set two broad objectives for the year.</p> <ul style="list-style-type: none"> • The first is to explore new ways to raise funds, and maintain our current revenue streams. • The second is to continue developing our programme of communication, including but not limited to a FOAL facebook page, updated web content on the school website, and regular newsletters to promote events and inform parents of what we are achieving for their children. <p>FOAL is not a political organisation but it will speak up on issues that affect our children. I alongside Mrs Bednall and the parish council have been involved in the lobbying for redirection of the walking path from New Ryecroft to Denstone so it now avoids walking alongside the busy main road. This is in final stages of planning sign off.</p> <p>We will also speak about real concerns for Denstone parents around the lack of Playgroup and for school, a pre and after school facility that has seen some children removed from the school. Working parents, indeed all parents need the support of such facilities at times. We will discuss this further for opinion gathering.</p> <p>And remember FOAL works, but it only works because of the commitment you all put in. You should be very proud of what you delivered last year, and spur us on to improve this year.</p> <p>Antony Whomersley, Chairman 2016</p>	

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<p>Treasurers Report</p>	<p>Ellen went through the report and highlighted some of the years successes:- Christmas Fair, Summer Fair.</p> <p>Other events will be reviewed and we will consider changing going forward to reflect the effort and support required to stage major events.</p> <p>A Couple of anomalies, still awaiting the bill for the plant sale and the cheque for bags to school, believed to be £60</p> <p>For copy of the accounts see below</p> <table border="1"> <thead> <tr> <th colspan="4">TREASURERS ANNUAL REPORT FROM 1ST SEPTEMBER 2015 - 31ST AUGUST 2016</th> <th>Treasurers Notes:</th> </tr> <tr> <th></th> <th>Opening Balance</th> <th>Closing Balance</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Petty Cash</td> <td>£224.87</td> <td>£289.50</td> <td></td> <td>Total raised by PTA - £3660</td> </tr> <tr> <td>Caf Cash</td> <td>£7,023.25</td> <td>£4,123.57</td> <td></td> <td></td> </tr> <tr> <td>Caf Project (Caf Bank Gold)</td> <td>£1,207.21</td> <td>£1,209.78</td> <td></td> <td></td> </tr> <tr> <td>Caf High Interest</td> <td>£1.19</td> <td>£1.19</td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td>£8,456.52</td> <td>£5,624.04</td> <td></td> <td>Total spend to school - £5366.23</td> </tr> <tr> <th colspan="4">FUNDRAISING</th> <th></th> </tr> <tr> <th></th> <th>INCOME</th> <th>EXPENSES</th> <th>PROFIT MADE</th> <th></th> </tr> <tr> <td colspan="5">Bank Account interest to date</td> </tr> <tr> <td>Caf Cash</td> <td>£0.00</td> <td></td> <td>£0.00</td> <td></td> </tr> <tr> <td>Caf Project</td> <td>£2.57</td> <td></td> <td>£2.57</td> <td></td> </tr> <tr> <td>Caf High Interest</td> <td>£0.00</td> <td></td> <td>£0.00</td> <td></td> </tr> <tr> <td colspan="5">10% donation to school (summer term 2014)</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£153.00</td> <td></td> </tr> <tr> <td>Interactive whiteboard</td> <td>£3,469.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Thank Cake Fridays</td> <td>£398.30</td> <td></td> <td>£398.30</td> <td></td> </tr> <tr> <td>Uniform Sales</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Refreshment Donations (Parents Eves)</td> <td>£8.60</td> <td>£5.58</td> <td>£3.02</td> <td></td> </tr> <tr> <td>Bags to School</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>50 Club Income</td> <td>£450.00</td> <td>£220.00</td> <td>£230.00</td> <td></td> </tr> <tr> <td>Christmas Cards</td> <td>£347.00</td> <td>£242.40</td> <td>£104.60</td> <td></td> </tr> <tr> <td>Nativity Donations and Raffles</td> <td>£306.45</td> <td>£8.50</td> <td>£297.95</td> <td></td> </tr> <tr> <td>Christmas Fair</td> <td>£774.00</td> <td>£117.00</td> <td>£657.00</td> <td></td> </tr> <tr> <td>Class Advent Calendars</td> <td></td> <td>£126.12</td> <td></td> <td></td> </tr> <tr> <td>Plants sales Income</td> <td>£87.00</td> <td>£0.00</td> <td>£87.00</td> <td></td> </tr> <tr> <td>Mothers Day Stall</td> <td>£76.00</td> <td>£8.00</td> <td>£68.00</td> <td></td> </tr> <tr> <td>Chocolate Bingo Income</td> <td>£140.00</td> <td>£4.00</td> <td>£136.00</td> <td></td> </tr> <tr> <td>Fathers Day Stall</td> <td>£78.00</td> <td>£4.00</td> <td>£74.00</td> <td></td> </tr> <tr> <td>Summer Fete Takings</td> <td>£630.70</td> <td>£46.63</td> <td>£584.07</td> <td></td> </tr> <tr> <td>Summer Play Raffle & Refreshments</td> <td>£395.85</td> <td>£61.50</td> <td>£334.35</td> <td></td> </tr> <tr> <td>Sports Day BBQ</td> <td>£312.24</td> <td>£125.20</td> <td>£187.04</td> <td></td> </tr> <tr> <td>Hawaiian Disco</td> <td>£1,063.00</td> <td>£776.43</td> <td>£286.57</td> <td></td> </tr> <tr> <td>School Discos Income</td> <td>£455.00</td> <td>£245.47</td> <td>£209.53</td> <td></td> </tr> <tr> <td>PTA Supplies</td> <td></td> <td>£88.14</td> <td></td> <td></td> </tr> <tr> <td>School Coaches</td> <td></td> <td>£415.07</td> <td></td> <td></td> </tr> <tr> <td>10% Donations to School</td> <td></td> <td>£305.37</td> <td></td> <td></td> </tr> <tr> <td>Team Sports Kit</td> <td></td> <td>£272.00</td> <td></td> <td></td> </tr> <tr> <td>Play Equipment</td> <td></td> <td>£28.00</td> <td></td> <td></td> </tr> <tr> <td>PTA Membership & Insurance</td> <td></td> <td>£60.00</td> <td></td> <td></td> </tr> <tr> <td>Playdale Repairs</td> <td></td> <td>£182.60</td> <td></td> <td></td> </tr> <tr> <td>Laches Wood</td> <td></td> <td>£420.00</td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td>£5,524.71</td> <td>£7,364.01</td> <td>£3,660.00</td> <td></td> </tr> </tbody> </table> <p>HSBC is currently FOALS bank, however the Uttoxeter branch is due to close. Discussed other options agreed that LLOYDS would be a suitable alternative.</p> <p>Ellen to organize transfer to alternative bank.</p>	TREASURERS ANNUAL REPORT FROM 1ST SEPTEMBER 2015 - 31ST AUGUST 2016				Treasurers Notes:		Opening Balance	Closing Balance			Petty Cash	£224.87	£289.50		Total raised by PTA - £3660	Caf Cash	£7,023.25	£4,123.57			Caf Project (Caf Bank Gold)	£1,207.21	£1,209.78			Caf High Interest	£1.19	£1.19			TOTAL	£8,456.52	£5,624.04		Total spend to school - £5366.23	FUNDRAISING						INCOME	EXPENSES	PROFIT MADE		Bank Account interest to date					Caf Cash	£0.00		£0.00		Caf Project	£2.57		£2.57		Caf High Interest	£0.00		£0.00		10% donation to school (summer term 2014)								£153.00		Interactive whiteboard	£3,469.00				Thank Cake Fridays	£398.30		£398.30		Uniform Sales					Refreshment Donations (Parents Eves)	£8.60	£5.58	£3.02		Bags to School					50 Club Income	£450.00	£220.00	£230.00		Christmas Cards	£347.00	£242.40	£104.60		Nativity Donations and Raffles	£306.45	£8.50	£297.95		Christmas Fair	£774.00	£117.00	£657.00		Class Advent Calendars		£126.12			Plants sales Income	£87.00	£0.00	£87.00		Mothers Day Stall	£76.00	£8.00	£68.00		Chocolate Bingo Income	£140.00	£4.00	£136.00		Fathers Day Stall	£78.00	£4.00	£74.00		Summer Fete Takings	£630.70	£46.63	£584.07		Summer Play Raffle & Refreshments	£395.85	£61.50	£334.35		Sports Day BBQ	£312.24	£125.20	£187.04		Hawaiian Disco	£1,063.00	£776.43	£286.57		School Discos Income	£455.00	£245.47	£209.53		PTA Supplies		£88.14			School Coaches		£415.07			10% Donations to School		£305.37			Team Sports Kit		£272.00			Play Equipment		£28.00			PTA Membership & Insurance		£60.00			Playdale Repairs		£182.60			Laches Wood		£420.00			TOTAL	£5,524.71	£7,364.01	£3,660.00		<p>Noted.</p> <p>EL</p>
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Election of Roles and Committee Members	<p>Usual electoral procedure was followed and the following individuals were duly nominated and unanimously elected into the positions below</p> <table border="1" data-bbox="431 426 1265 1308"> <thead> <tr> <th><u>Officers</u></th> <th><u>Nominated</u></th> <th><u>Seconded</u></th> </tr> </thead> <tbody> <tr> <td>Chair</td> <td></td> <td></td> </tr> <tr> <td>Antony Whomersley</td> <td>Ellen Layton</td> <td>Sally Emery</td> </tr> <tr> <td>Vice Chair</td> <td></td> <td></td> </tr> <tr> <td>Claire Barker</td> <td>Liz Bean</td> <td>Linda Thompson</td> </tr> <tr> <td>Secretary</td> <td></td> <td></td> </tr> <tr> <td>Liz Bean</td> <td>Linda Thompson</td> <td>Sally Emery</td> </tr> <tr> <td>Treasurer</td> <td></td> <td></td> </tr> <tr> <td>Ellen Layton</td> <td>Liz Bean</td> <td>Linda Thompson</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td><u>Committee Members</u></td> <td></td> <td></td> </tr> <tr> <td>Sally Emery</td> <td>Ellen Layton</td> <td>Liz Bean</td> </tr> <tr> <td>Kate Cunningham</td> <td>Liz Bean</td> <td>Linda Thompson</td> </tr> <tr> <td>Aisling Grant</td> <td>Sally Emery</td> <td>Linda Thompson</td> </tr> <tr> <td>Sam Martin</td> <td>Ellen Layton</td> <td>Sally Emery</td> </tr> <tr> <td>Laura Mcutcheon</td> <td>Liz Bean</td> <td>Sally Emery</td> </tr> <tr> <td>Fiona Pegg</td> <td>Liz Bean</td> <td>Ellen Layton</td> </tr> <tr> <td><u>Staff Rep</u></td> <td></td> <td></td> </tr> <tr> <td>Linda Thompson</td> <td>Emma Manby</td> <td>Sally Emery</td> </tr> <tr> <td>Debbie Andrews</td> <td>Linda Thompson</td> <td>Liz Bean</td> </tr> </tbody> </table> <p>Some other parents who are not present tonight, Emily Ball, Colette Watson, Venessa White have previously expressed an interest in possibly joining FOAL all agreed that they could join at a later stage</p> <p>Antony stated that FOAL needs at least 4 people attending the meeting with either a Vice Chair or Chair present</p>	<u>Officers</u>	<u>Nominated</u>	<u>Seconded</u>	Chair			Antony Whomersley	Ellen Layton	Sally Emery	Vice Chair			Claire Barker	Liz Bean	Linda Thompson	Secretary			Liz Bean	Linda Thompson	Sally Emery	Treasurer			Ellen Layton	Liz Bean	Linda Thompson				<u>Committee Members</u>			Sally Emery	Ellen Layton	Liz Bean	Kate Cunningham	Liz Bean	Linda Thompson	Aisling Grant	Sally Emery	Linda Thompson	Sam Martin	Ellen Layton	Sally Emery	Laura Mcutcheon	Liz Bean	Sally Emery	Fiona Pegg	Liz Bean	Ellen Layton	<u>Staff Rep</u>			Linda Thompson	Emma Manby	Sally Emery	Debbie Andrews	Linda Thompson	Liz Bean	Noted
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Ideas for Events in coming 12 months	<p>Discussed events which are forthcoming</p> <p>Friday 30 September 2016 Mcmillan Coffee morning</p> <p>11-17th October Book stall with parents evening on 13th October</p> <p>14th December 1 day only Christmas play</p> <p>21st June sports day, reserve sports day 28th June</p> <p>11th July summer play, afternoon and evening</p> <p>18th November children in need possible rambles walk</p> <p>24th March Red nose day</p> <p>Next PTA meeting will focus on forthcoming events.</p>	Noted
Investment Targets and use of funds	<p>School are in need of two new interactive whiteboards and storage facilities. After discussion agreed greatest priority at the moment is whiteboard.</p> <p>Jo will obtain detailed quotes. FOAL will communicate with parents about proposed spend since it will be above £750 which will mean we need to consult parents.</p> <p>Jo will pass detailed speak to Liz to see if it's possible for BT to provide a more competitive quote.</p>	JG
AOB	<p>Antony provided an update on the footpath to Rycroft. The footpath will go through JCB land, however Staffordshire County Council are not prepared to provide funds for it to be lit.</p> <p>FOAL on behalf of parents raised their concern regarding the closure of the pre-school and the possible long term impact on the school and the numbers attending the school. Rebecca informed us that it is an item on the Governing body Agenda in November's Governors meeting. It was agreed that it is important and it will be looked into.</p> <p>The issue of lack of before and after school provision was raised. Whilst the school looked at the issue two years ago and found that there wasn't a significant amount of interest to offer the provision it was felt that recently the school has lost some children due to the lack of provision and there is general discussion about this issue amongst parents. It was agreed that the school would try and gauge interest by putting out a communication to parents.</p> <p>Rebecca commented that she had a brief discussion with Deena about possible wrap around care so that may be an option.</p>	Noted

Topic	Discussion	Action / date
Next Meeting	Mon 3rd October 2016, 7.30pm School	Noted